



Academic CV Template

Name

Home Address

Phone

Email

Education

Doctor of Philosophy, Discipline, University, City, Province Years

- Thesis title.

Master of (Science, Arts, Engineering), Discipline, University, City, Province Years

- Thesis/Project/Culminating Paper title (as relevant).

Bachelor of (Science, Arts, Engineering), Discipline, University, City, Province Years

- Thesis/Project/Culminating Paper title (as relevant).

Awards, Distinctions and Fellowships

- List awards and fellowships in this section, ordered by most-to-least recent and with annualized award amounts listed in brackets.
- List major fellowships that were offered and declined (note as declined).

Employment History

- Provide a list of employment experiences outside of the university.
- List from most-to-least recent.

Academic Positions

- Provide a list of employment experiences in the university.
- List from most-to-least recent.

Research Assistant, Department, University, City, Province Term, Year

- Use short, bulleted to outline your research subject and position responsibilities.

- o List discrete outcomes (publications, conference proceedings) or skills gained.

Teaching/Professional Experience

- **Lecturer:** Course Name, Department, University, City, Province Term, Year o Very brief description of course content, special modules, etc.
- **Teaching Assistant:** Course Name, Department, University, City, Province Term, Year o Very brief description of course content, special modules, etc.

Publications: Refereed

- Organize publications by subsections (Books, Book Chapters, Peer-Review Journal Publications, Works Submitted for Publication).
- Order from most-to-least recent and use APA formatting.

Publications: Technical Reports and Non-Refereed

- Organize by appropriate subsections (Technical Reports, Book Reviews etc.).
- Order from most-to-least recent and use APA formatting.

Presentations & Abstracts

- List papers presented at conferences and learned societies.
- Order from most-to-least recent and use APA formatting.

Grants External

- Research Project Title, Researchers including PI, Funding Source, Years, Amount
- Order from most-to-least recent.

Internal

- Research Project Title, Researchers including PI, Funding Source, Years, Amount
- Order from most-to-least recent.

Student Supervision (Masters, Undergraduate)

- Name of student, title, thesis/project/independent study, date
- Order from most-to-least recent.

University and Community Involvement /Administrative Activity

- List university, department, and community activities.
- Order from most-to-least recent.

Other Scholarly Activities

- Order from most-to-least recent.